

# *Sangamon Valley LEPC*

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## **AGENDA**

September 16, 2010  
8:30 AM  
Sangamon County OEM Building  
2801 N. Fifth Street  
Springfield, IL 62702

*Meeting Called to Order by David Butt, Chairman*

*Approval of Minutes from Last Meeting (05/20/2010)*

*Introductions*

*Recognition of LEPC Members and Visitors*

*Old Business*

*Exercises*

*Interoperable Communications Tabletop Exercise – After Action Report*

*Multi-Year Training and Exercise Planning (New Business)*

*FFY2011 Survey*

*Video of 2008 Abraham Lincoln Capital Airport Full Scale Exercise*

*Emergency Coordinator's Report on Progress of Site Specific Planning Project*

*Project Progress*

*Chair's Comments*

*80 Tier 2 Forms with EHS, 54 with EHS above TPQ*

*62 Completed Site Specific Plans*

*Contract with Matt Helms for FFY2011 (New Business)*

*New Business*

*Request Grant Adjustment for FFY2010 HMEP Grant*

*Spending Plan for FFY2011 HMEP Grant*

*Video from 2004 Formosa Plastics plant explosion*

*IEMA Conference 2010*

*New Sangamon County Public Health and Community Services Building*

*Other Business Old or New*

*Meeting dates for balance of fiscal year (3rd Thursday of odd months, July excluded)*

*11/18/10, 1/20/11, 3/17/11 and 5/19/11*

*Next meeting: November 18, 2010, at the Office of the State Fire Marshal*

*Motion to adjourn the formal LEPC meeting*

*Opportunity for the invited public to review our planning documents & ask questions*

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## **MINUTES OF THE SANGAMON VALLEY LEPC MEETING – September 16, 2010**

*The Chair, David Butt, called the meeting to order at 8:35 am, at the Sangamon County OEM Training Room, 2801 North Fifth Street, Springfield IL.*

*Members present included: Linda Bradbury, American Red Cross (ARC); John Brennan, Memorial Medical Center; David Butt, Sangamon County Office of Emergency Management; Amy Eden, ARC; Matt Helms, Springfield Fire Department (retired); Dean Heyen, Menard County Department of Public Health; Pat Metz, City Water, Light & Power; Al Pinter, Springfield Police Department; Dick Rentschler, MABAS Division 48; Louie Rogers, St. John's Hospital; Colleen Stone, ARC; Jason Sukut, Menard County EMS and Diana Wade, Sangamon County Department of Public Health.*

**Approval of the Minutes** - *Minutes from the LEPC meeting of May 20, 2010, were distributed via e-mail prior to this meeting. A motion was made by Pat Metz, seconded by John Brennan and approved unanimously to accept these minutes.*

**Introductions** - *Self-introductions were made by the members in attendance. Eight visitors in attendance were recognized: Kathy Allen, Bob Flemming and Russ Steil, Illinois Emergency Management Agency; Tim Franke, Springfield Airport Authority (SAA) and Dan Fulscher, Alana Sorentino, Patti Storer and Terry Storer, Logan County Emergency Management Agency. A ninth visitor, Bob Kern, Village of Mechanicsburg, arrived and inspected our planning documents prior to the meeting's start.*

### **Old Business**

Exercises – *The Chair passed around a copy of the After Action Report for the Interoperable Communications Tabletop Exercise held on June 24, 2010. An electronic copy had been sent to all with the meeting notice. Emphasis was placed on the Improvement Plan provided on the last page. There were 6 LEPC members present at the exercise and the Chair thanked the entire LEPC for its support of this endeavor.*

*The Chair introduced Tim Franke. This meeting gives Tim the opportunity to inspect the planning documents of 3 facilities on or adjacent to Abraham Lincoln Capital Airport (ALCA) which store Extremely Hazardous Materials (EHS). As New Business, Tim announced that SAA is planning a Full Scale Mass Casualty Exercise in April or May, 2011, and invited our members to participate. He provided the Chair with a video of the airport's 2008 exercise which was played to provide context to this activity. Information about this exercise was placed on the FFY2011 Multi-Year Training and Exercise Planning Survey.*

Emergency Coordinator's Report on the Site Specific Planning Project – *Matt Helms reported on his activities since the May meeting. After 5 years of progress (since October 1, 2005), all site specific plans for our 2-county planning district are completed. The Chair drew everyone's attention to 62 plans on display for public inspection. There are 54 plans for EHS storage above the threshold planning quantity (TPQ); 6 plans for Verizon Wireless facilities errantly written for storage below the TPQ which are maintained and updated annually and 2 plans for bulk fuel terminals which do not store EHS, but pose a substantial risk to their communities. At the May meeting, the Chair announced that we had 55 sites with EHS above the TPQ, but a visit by Matt to the AT&T tower owned by American Tower Corp., near Berlin, revealed less than the 1,000 lb. TPQ of Sulfuric Acid.*

*As further New Business, the Chair identified the need to enter a new 12-month contract between the LEPC and Matt Helms. A motion was made by John Brennan, seconded by Louie Rogers and approved unanimously to offer Matt a 10% increase in compensation for each site plan that is given its annual review for possible updating, hold compensation for site visits and new completed site plans at the current levels and offer a vehicle allowance of \$250 per month (\$3,000 annually) in lieu of the mileage compensation offered in past contracts.*

### **New Business**

*Request Grant Adjustment (GAN) for FFY2010 HMEP Grant* – The Chair explained that uncertainty over the number of new plans that Matt would write during any annual grant period has caused us to seek GANs from IEMA in past years and one would be necessary again this year. The Chair indicated that he has been discussing this with Kathy Allen over the past several weeks. A motion was made by Louie Rogers, seconded by Pat Metz and approved unanimously to seek a GAN of at least \$2,900 from IEMA for our FFY2010 HMEP Grant. In line with this request, Kathy provided the Chair with a GAN for \$2,950 which was executed and returned to her, bringing this year's grant total to \$22,150. Further grant adjustment in the final 2 weeks of the federal fiscal year is possible, if warranted.

*Spending Plan for FFY2011 HMEP Grant* – Based on new contract terms with Matt Helms for FFY2011, the Chair discussed with the LEPC a spending plan for the next 12 months. A motion was made by Jason Sukut, seconded by Louie Rogers and approved unanimously to apply for \$22,010 for the next grant cycle. The Chair executed and delivered to Kathy Allen 3 documents for the FFY2011 HMEP grant: an application seeking \$22,010, an estimate of how this amount will be spent by quarter and an addendum to the grant application providing more detail on this LEPC's activities which projects a 32.5% match by our LEPC for the grant funds we will receive.

*Video from 2004 Formosa Plastics Plant Explosion* – At our last meeting, Kathy provided the LEPC with a safety video from the Chemical Safety Board which reviewed the plant explosion at Formosa Plastics near Illiopolis. This portion of the video was played at the meeting and events of that night were recollected.

*IEMA Conference 2010* – Many from our LEPC took advantage of the free admission to the conference held last week. Kathy was thanked for the 2-hour LEPC Workshop that she provided.

*New Sangamon County Public Health and Community Services Building* – The Chair recognized the opening of this new facility. Diana Wade made positive comments about her new work quarters.

### **Other Business**

*New Members* – Dean Heyen and Amy Eden were welcomed as new members. This is Dean's third consecutive meeting and we enjoy his involvement. Amy will be taking the role that Colleen Stone has served at ARC-Capital Area Chapter. For all 5 years of our planning project, Colleen has been listed in every site plan as our ARC point-of-contact. We wish her well with her new chapter duties.

*Meeting Dates* – The Chair reminded everyone of the dates and locations of the remaining meetings for this LEPC fiscal year. Notice of all 5 meetings for the fiscal year was sent to the State Journal-Register and broadcast media.

**Meeting Closure** - The next LEPC meeting is scheduled for 8:30 am, November 18, 2010, at the Office of the State Fire Marshal. There being no further business, a motion was made by Diana Wade, seconded by Colleen Stone and approved unanimously to adjourn the meeting at 10:00 am. LEPC officers remained available until 11:00 for the invited public to review planning documents and ask questions. Tim Franke reviewed the new planning document for Nelson Oil which is located adjacent to ALCA. Our visitors from Logan County reviewed several plans for facilities in our planning district situated within 5 miles of the Logan County line.